



Govt. of Jharkhand



Jharkhand Rural Health Mission Society

Department of Health & Family Welfare, Govt. of Jharkhand

Recruitment for various positions under National Rural Health Mission

Advt No. – 03/2012

Last Date for application – 31/05/2012

Jharkhand Rural Health Mission Society invites applications from suitable candidates for the various positions under National Programmes at State, Regional & District level Programme Management Units and other staffs, purely on contractual basis. The Applicant shall have no claim in future for absorption on any regular position. The Applicants are requested to send their Bio-data, in the prescribed format, through registered post or speed post by 31st May, 2012. Details of the positions, remuneration, number of posts, desired qualification and experiences are mentioned herein below:

Sl. No	Positions	Remuneration (Rs. /month)	No. of Posts	Desired Qualification & Experience	Age as of 1 st April, 2012
1.	Consultant – Maternal and Child Health	30,000/-	1 (UR)	<ul style="list-style-type: none">• Masters in Public Health (MPH)/ M Phil (Community Health) having minimum 3 Years experience of working in maternal health related projects.• Bachelor of Science in Nursing having minimum 5 Years experience of working in maternal health related projects.• Proficiency in computers is necessary, especially MS Office package and internet.• Good analytical skill is required.• Fluency in English and Hindi, both written and oral.	Up to 45 years.
2.	Consultant – Quality Assurance	30,000/-	1 (UR)	<ul style="list-style-type: none">• MBBS with post graduate degree/diploma in Hospital Management• Should have at least 3 years experience in Public Health/ Hospital Administration from a reputed Hospital.• Should have good understanding of Public Health issues.• Proficiency in computers is necessary, especially MS Office package and internet.• Fluency in English and Hindi, both written and oral.	Up to 45 years.
3.	Regional Consultants – Quality Assurance	20,000/-	2 (UR)	<ul style="list-style-type: none">• Any graduate with Masters in Public Health or 2 year fulltime Degree/2 year fulltime Diploma in Hospital Management/ Hospital Administration/ Health Administration.• Should have at least 2 years of experience in Hospital Management / Administration from a reputed Hospital.• Proficiency in computers is necessary, especially MS Office package and internet.• Fluency in English and Hindi, both written and oral.	Up to 45 years.
4.	Consultant – Logistics and procurement	30,000/-	1 (UR)	<ul style="list-style-type: none">• Fulltime MBA with specialization in Material Management/Supply Chain Management or 2 year Fulltime Post Graduate Degree/ 2 year fulltime Diploma with specialization in Material Management/ B. Pharma• 5 years of post qualification work	Up to 45 years

				<p>experience in administrative and operations, preferably in procurement, audit, and other related field.</p> <ul style="list-style-type: none"> • Knowledge of bi-lateral and multilateral procurement rules and regulations is necessary. • Working knowledge of computer is essential. 	
5.	State Data Manager	25,000/-	1 (UR)	<ul style="list-style-type: none"> • Masters in Computer Application or M. Sc. in computer science/ Statistics with Certificate course in computer application. • Minimum 5 years experience in designing and maintenance of MIS reporting structure and exposure to reporting at various levels. • Strong analytical skill is prerequisite. 	Up to 45 Years
6.	Steno to Mission Director	9,000/-	1 (UR)	<ul style="list-style-type: none"> • Graduate with proficiency in Hindi typing (35 wpm) and Hindi shorthand (80 wpm). • Strong communication skills. • Minimum 2 years experience of secretarial work in any reputed organisation. 	Up to 35 years
7.	Co-ordinator (Monitoring & Evaluation) – SHRC	30,000/-	1 (UR)	<ul style="list-style-type: none"> • Post Graduate degree in Public Health Management/Preventive and Social Medicine (PSM) • Minimum 5 years of post qualification work experience in public health. • Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point; any database package is highly desirable. • Excellent Communication & Presentation Skills, analytical and interpersonal abilities • Excellent oral and written communication skills in English and Hindi. • Proven ability to design and conduct studies in public health. 	Up to 45 years
8.	Vaccine & Logistics Manager (Deoghar)	18,000/-	1 (UR)	<ul style="list-style-type: none"> • Graduation in Science stream with minimum 5 years exp. in vaccine & logistic management as per WHO / UNICEF guidelines. • Candidates with background in pharma / Information Science/IT will be given preference. • Diploma in computer application is a pre-requisite. 	Up to 55 years
9.	Hospital Manager (HM)	18,000/-	4 (ST-2, SC-2)	<ul style="list-style-type: none"> • 2 years full time post graduate Degree or 2 years full time post graduate Diploma in Hospital Management / Health Management / Hospital Administration from any recognized university in India or Masters in Public Health. • At least 1 year experience in Hospital Management/ Administration from any reputed Hospital 	Up to 35 years
10.	District Data Manager	16,000/-	5 (Gen-2, ST-3)	<ul style="list-style-type: none"> • Masters in Computer Application or 2 year full time Post Graduate Degree or 2 year fulltime Diploma in Computer Application/ Fulltime course on Masters in Information Technology • Minimum 3 years of post qualification 	Up to 35 years

				work experience in the relevant field. • Strong analytical skill is prerequisite.	
11.	Consultant (Training) at State HQ – IDSP	28,000/-	1 (UR)	<ul style="list-style-type: none"> • PG in Medical field preferably in Public Health / Epidemiology. • Minimum 5 Yrs in concerned field 	50 years or below
12.	Entomologist (State HQ) – IDSP	15,000/-	1 (UR)	<ul style="list-style-type: none"> • M. Sc. (Zoology) with entomology as one of the subjects • Minimum 1 year experience in Vector Borne Disease Control Programme. • Good Communication and analytical Skills, are necessary 	45 years or below
13.	Data Entry Operator (State HQ) – IDSP	8500/-	1 (UR)	<ul style="list-style-type: none"> • Graduate with at least 1 year Diploma in Computer Applications 	40 years or below
14.	Consultant (M&E) at State HQ – NVBDCP	35,000/-	1 (UR)	<p>Either of the two:</p> <ul style="list-style-type: none"> • MBBS with Post Graduate degree in Preventive Social Medicine / Community Medicine / Public Health / CHA and 3 years of experience in the area of specialization, of which at least 1 year should be preferably in public health programme • Post Graduate degree in Zoology /Life Sciences with 5 years experience in the field of vector borne disease control & health program monitoring. • Fluency in English and Hindi, both written and oral. 	Should not be above 65 years and ready to travel extensively.
15.	Consultant-Kala-azar – NVBDCP	40,000/-	1 (UR)	<ul style="list-style-type: none"> • MBBS with post graduate degree in preventive social medicine /community medicine/public health/ CHA • 2 years of experience preferably in public health programme/ kala-azar programme implementation. 	Up to 65 years
16.	GIS Data Entry Operator – NVBDCP	6,500/-	1 (UR)	<ul style="list-style-type: none"> • Graduate from any recognized University. • Working Knowledge of Computers and should be able to work with software used in Statistical analysis, with operating knowledge of MS – Office Package and Internet. • Minimum 1 year post qualification experience of data recording and data analysis and handling of official correspondence. 	Should not be above 40 years of age.
17.	Insect Collector – NVBDCP	8,000/-	4 (Gen-2, ST-1, OBC-1)	<ul style="list-style-type: none"> • XII (Science-Biology) or I. Sc. (Biology) with 1 year of experience. 	Should not be above 40 years of age and ready to travel extensively
18.	Secretarial Assistant – NVBDCP	6,500/-	2 (Gen-1, ST-1)	<ul style="list-style-type: none"> • Graduate from recognized University. • Shorthand speed of 80 WPM and typing speed of 35 words per minute. • At least 2 years of working experience of Computers with MS Office package and handling of official correspondences 	Should not be above 40 years of age.
19.	Medical Officer(STCS) – RNTCP	30000/-	1 (UR)	<p>Essential:</p> <ul style="list-style-type: none"> • MBBS or equivalent degree from institution, recognized by Medical council of India. • Must have completed compulsory 	Up to 62 years

				rotatory internship. Preferential: • Diploma / MD Public Health/ Community Health Administration (CHA)/ Tuberculosis & Chest diseases. • One year experience in RNTCP work.	
20.	Assistant Programme Officer cum Epidemiologist – RNTCP	40000/-	1 (UR)	Essential: • MBBS or equivalent degree from institution, recognized by Medical council of India. Must have completed compulsory rotator internship. • 2 years experience in any public health programme Preferential: • MD Community Medicine/CHA/ Diploma/ Masters in Public Health	Up to 62 years

Note: UR – Un-Reserved, Gen – General, ST – Scheduled Tribe, SC – Scheduled Caste, OBC – Other Backward Class

General information and Instructions:

- I. Number of posts can be increased or decreased as per the requirement.
- II. All the positions are non-transferable in nature and any request for relocation in future will not be entertained. Only those Candidates willing to serve anywhere in Jharkhand should apply.
- III. The appointment would be purely on contract for 1 year initially. However, the contract of service may be renewed at end of term, subject to satisfactory performance and requirement of the society.
Performance will be reviewed after 3 months of the first contract, if work is not found to be satisfactory, then the service may be terminated without any notice.
- IV. Candidates will be selected on the basis of skill test/interview/written test, as applicable. Only shortlisted candidates will be called for the selection process.
- V. Candidates applying for more than one post shall submit separate application for different positions.
- VI. Society reserves the right to short-list limited number of candidates for posts advertised on the basis of either age, qualification, experience or any other suitable criteria as decided by the society.
- VII. Society reserves the right to cancel any or all position at any stage of recruitment process.
- VIII. At any stage of recruitment, it is found that candidate does not fulfill the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature/appointment will stand cancelled and necessary legal action will be initiated. The decision of the Society in any matter relating to the recruitment at any stage of the recruitment process will be final and binding upon the candidates.
- IX. No correspondence or personal queries in this regard shall be entertained.
- X. Reservation policy of Govt. of Jharkhand will be applicable.
- XI. Details can be seen at www.jharkhand.gov.in / www.jrhms.jharkhand.gov.in
- XII. Candidate full-filling the mentioned criteria for the advertised position shall only apply in the prescribed format enclosing the copy of the self attested certificates with the Application Form. All the applications must reach by 5 PM on 31st May, 2012. Applications received after 31st May, 2012 will not be entertained and Society will not be held responsible.
- XIII. Application form complete in all respect, should be sent in a sealed envelope by Registered/Speed Post super-scribing “**Advertisement Number - _____ , Application for the post of _____ & Post Code _____**” at the following address.

To,

**The Director in Chief,
Jharkhand Rural Health Mission Society,
Govt. Vaccine Institute Campus (RCH Building),
Namkum, Ranchi - 834010**

Sd/-

Mission Director (NRHM)
Jharkhand Rural Health Mission Society

*(Note: Fields Marked with * is Mandatory)*

Advertisement Number*: _____

Post Code*: _____

Post Applied for*: _____

*Paste a recent self
attested photo*

2. Candidate Details

First name*		Middle Name*	
Last Name*		Gender* (M/F)	
Father's Name		Mother's Name	
Date of birth*		Physically Challenged¹ (Y/N)	
Phone No. (with STD Code)		Category² (Gen/SC/ST/OBC)	
Email		Mobile No.	

Note: in case of:

- 1. Physically Challenged category, certificate issued by appropriate authority should be enclosed.*
- 2. In the case of reserved category caste certificate should issue from SDM/DM and copy should be enclosed.*

3. Address

Correspondence address	Permanent address
Recent complete address with PIN.	

4. Education Details (Enclose copy of duly signed certificate as attachments)

Examination Passed*	Specialization & Subject	Board/University	Passing Year	%of marks/GPA

5. Work Experience:

Note: *Please do not mention experience gained as a volunteer. Start from most recent experience. If you have worked in more than one area/post within the same organization, please enter the details separately. Add more rows to the column if required.*

Sl No	Name of Organization	Designation & Key Area of Experience	Key Achievements	Experience	
				From	To

Certification:

I, the undersigned, certify that to the best of my knowledge & belief the above mentioned details correctly describe my qualification, experience and myself.

Date
Place

Candidate's Signature